

FEMA Public Assistance Application Process

Applicants are Government Entities (GE) and Private Non-Profit entities (PNP) that apply for Public Assistance (PA) via the FEMA's Grants Portal. If a GE or PNP entity seeks PA funding, it must first submit an RPA to FEMA through the Central Office for Recovery, Reconstruction and Resiliency (COR3) using the FEMA Grants Portal.

During the RPA process the Applicant provides general information about its organization, including physical location and points of contact. In general, Applicants are eligible for public assistance funding for facilities that the applicant owns or has legal responsibility for maintaining. PNPs are required to submit additional information to evaluate eligibility.

The following information needs to be submitted as part of the application process in Grants Portal:

- Request for Public Assistance Form (All applicants)
- PNP Facility Questionnaire (PNPs)
- Tax-exempt status under State or Federal law
- If the Applicant owns the damaged facility, proof of ownership (All applicants)
- If the Applicant leases the damaged facility, provide lease or other proof of legal responsibility to repair the incident-related damage. (All applicants)
- List of services provided in the damaged facility, when, and to whom (PNPs)

Applicants use PA Grants Portal to complete the organizational profile, submit the RPA, upload required documentation, review aspects of project applications, and track status of project applications.

FEMA accepts RPAs up to 30 days from the disaster declaration date and may extend the deadline due to extenuating circumstances beyond the Applicant's or COR3's control. The previously mentioned documentation is essential for the completion of the RPA process, therefore early submission of the RPA can result in an expedited review by COR3.

Contact Us

If you have any questions on this and any other Federal Grants-related matter, please do not hesitate to contact our Federal Grants Advisory Services Team at 787-425-0500 or email us at falcon@falcon-sanchez.com. We are here to help you make the most of your federal funding!